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REPUBLIKA NG PILIPINAS  
**Pambansang Korporasyon Sa Elektrisidad**  
(NATIONAL POWER CORPORATION)

P.O. No. 002139-MDC

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This PO number must appear on all papers, invoices, packing list and correspondence.

# PURCHASE ORDER

TO: **GL GEM PETRON STATION**  
#220 Brgy. Atillano Ricardo,  
Bagac, Bataan

DATE:  
February 22, 2024

PO NO. SHB231128-NAMC402(SHB/NPD)

PO ITEM NO.	PR NO./ ITEM NO.	DESCRIPTION	QTY/UNIT OF MEAS	UNIT PRICE	AMOUNT
		<p><b>PR NO. S4-BPD24-001</b> <b>SUPPLY AND DELIVERY OF DIESEL FUEL AND THREE (3) OTHER ITEMS</b></p> <p><b>NPC'S RESPONSIBILITIES</b></p> <ol style="list-style-type: none"> <li>Shall issue properly accomplished and approved Warehouse Requisition Slip (WRS) and Trip Tickets to official drivers for fuel (gasoline and diesel) and lubricating oils withdrawals and Warehouse Requisition Slip (WRS) to authorized personnel for official service vehicles and generator sets for oil and fuel (gasoline and diesel) withdrawals. The NPC shall cause payment for the cost of the fuels and lubricants withdrawn on monthly basis.</li> <li>Shall provide Supplier the names of NPC officials authorized to approve the withdrawals of fuels and lubricants.</li> </ol> <p><b>SUPPLIER'S RESPONSIBILITIES</b></p> <ol style="list-style-type: none"> <li>Shall supply and provide the fuel and lubricant needs based on actual pump price and withdrawal to NPC &amp; BNPP official service vehicles and NPC owned generator sets upon presentation of properly accomplished and approved WRS and Trip Tickets as may be appropriate by the official driver/s of NPC vehicles and other authorized personnel. There shall be no withdrawal allowed without the required supporting documents.</li> <li>Shall submit billing/s based on actual price withdrawal, as a pre-condition for the processing of payments, with attached copies of withdrawal documents such as Official Receipt, WRS, Summary of Withdrawal including date of withdrawal, vehicle plate numbers, make of model, odometer reading and genset model/serial number and quantity withdrawn, among others.</li> <li>Shall monitor its deliveries to ensure that the volume to be delivered is within the total contract price. No payment shall be made by NPC for fuel deliveries in excess of the total contract price.</li> </ol> <p><b>ADDITIONAL TERMS AND CONDITIONS:</b></p> <ol style="list-style-type: none"> <li>Contract duration of one (1) year shall commence immediately upon receipt of OPO unless sooner terminated by either party. In case one party decides to terminate the Agreement earlier than the prescribed period, either party should advise the other party at least thirty (30) calendar days in advance.</li> <li>The total contract price is expected to be consumed within the contract terms. However, should there still be an available amount after the contract term, said contract term shall be extended until the full amount is consumed.</li> </ol>			

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